

With reference to your advertisement in the \_\_\_\_\_\_dated and having studied and understood all terms and conditions stipulated in the newspapers advertisement and in the technical bid, I/We offer the premises owned by us for Commercial/office use on lease basis on the following terms and conditions:

## **General Information:**

## Location:

a. Name of the Building : Door No. : Name of the Street : Name of the City : Pin Code : b. (i) Name of the owner : (ii) Address : (iii) Name of the contact person : (iv) Mobile no. : (v) Email address :

## **Rent:**

Level of floor/ Floor no.	Carpet Area (Sq ft)	Rent per sq ft per month (Rs.) #Please refer note below	Total rent per month
Total			

# Rentable area will be based on "Carpet area " of the floor in accordance with the one mentioned under para / clause / item 1.18 of technical bid. Please note that the rent should be inclusive of municipal taxes/cess, service charges like society charges, maintenance charges etc. and will not be paid separately by the Bank.

The GST if levied on rent paid, shall be reimbursed by the SBI to the landlord on production of such payment of tax to the Govt.

## Declaration

We have studied the above terms and conditions and accordingly submit an offer and will abide by the said terms and conditions in case our offer of premises is accepted.

Place:

Date:

Name & Signature of lessor(s) with seal if any